**Payment Policy – Customer Acceptance**

We accept:

* **Cash**
* **Insurance Checks**
* **Cashier’s Checks/Money orders**
* **Personal Checks:** Up to $500.00 only. A valid ID must be presented at the time of payment.
* **Debit Cards**
* **Visa/MasterCard/Discover:** Any charges over $3000.00 will incur a 3% processing fee on the total owed after the initial $3000.00. If the multiple credit cards are to be used there will still be a 3% fee if the total amount owed is over $3000.00.
* **PayPal Payments:** All PayPal payments will have a 4% service fee.
* **Third Party**: All PayPal payments will have a 4% service fee. PayPal is the only way for a third party to pay with a credit card unless they come in to Tualatin Auto Body. The PayPal invoice will be emailed to the **Vehicle Owner.** The vehicle owner is responsible for forwarding it to the third party for payment. We **DO NOT** accept Personal Checks or Credit Card payments over the phone from a third party that is not associated with an Audi loaner vehicle. If the vehicle is an Audi loaner vehicle the customer may call in and pay their deductible over the phone without a service fee.

**TUALATIN AUTO BODY DOES NOT ACCEPT:**

* American Express
* Personal Checks over $500.00
* Personal Checks or Credit Card Payments over the phone from a Third Party

***We will not release a vehicle without payment in full.***

Customer Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_